

MANTENO COMMUNITY UNIT SCHOOL DISTRICT NO. 5
Regular Meeting of the Board of Education
Tuesday, November 16, 2010
High School Library

- Open Meeting The meeting was held in the library of the Manteno High School and was called to order by President Stauffenberg at 6:30 p.m.
- Roll Call The following members answered to roll call: G. Dodge, E. Hofmeister, P. Mallaney, M. Nelson, G. Preston, J. Toepper and M. Stauffenberg – seven (7).
- Also present: Supt. Russert, K. Meyer, P. Russert, D. Conrad, R. Schnitzler, S. Clark, J. Palicki, T. Steele, J. Ruland, D. Christ, J. DePoister and Clerk Fortin – (12).
- Visitors: J. Emerson, K. & E. Emerson, C. Quigley, J. Nelson, S. Meskis, S. Couch, B. McCorkle, K. Trumble, J. Quinn, M. Casagrande, B. Byrnes and approximately three others - fifteen (15).
- Pledge of Allegiance President Stauffenberg led everyone in the Pledge of Allegiance.
- Additional Items to the Agenda Moved by Hofmeister, seconded by Dodge to add the following agenda items:
G. Martha Franklin, school nurse assistant – FMLA leave Jan. 3 thru Feb. 25, 2011.
I. Approval for Kathy Meyer, Tom Steele and Deb Fortin to attend the Skyward conference in Orlando, FL from March 16th – 18, 2011.
- Public Hearings & Petitions Mike Casagrande, PTO President, reported the fall fundraiser rose over \$7,500. Teachers will present their requests at the December 6th meeting (will be posted on the PTO website). Voting will take place on January 3rd. The holiday shop will be held December 10th and 11th. Local crafters and small businesses will be in attendance. The first PTO newsletter was distributed via email. There are 180 members on file.
- Paul Russert, High School Principal, introduced Jacob Emerson who was voted Illinois High School Soccer Association’s Section #9 “Coach of the Year”. Mr. Emerson was also nominated for National Coach of the Year from the small schools division. This is a tremendous honor for Mr. Emerson and our soccer programs.
- Report of Committees **Building Committee** - Gary Preston reported the committee met on November 9th and discussed the Elementary School 10-year life safety update which is 98% complete. The Primary School conditions report will be ready for the December 14, 2010 Board meeting. There was an update on the flood plain study from Tyson Engineering, again being presented at the December 14th meeting for the property west of town. Discussion was held regarding offering asbestos removal training to District employees, but it was agreed to have Ideal complete the job, not only because the cost between the District employees completing the job and hiring the job out was comparable, but it would take our employees approximately five days, or more to complete the job plus training days (taking them away from other duties), in addition to the possible liability and health related issues. The Primary School roof continues to leak.
- Finance Committee** - Pat Mallaney reported the committee met this evening at 5:00 p.m. and discussed the extracurricular bus policy; state revenue update; tax levy; and outsourcing asbestos abatement. The finance packet was reviewed and the next meeting was rescheduled to December 14th.

Curriculum Committee – Josh Ruland reported the committee met last Thursday and discussed the District Improvement Plan, forming teams to look into three areas (handwriting, compositions and learning progression curriculum maps) which will be communicated to teachers and students. Two members from the public library also attended the meeting.

Technology Committee – Tom Steele reported they did not meet this month due to conflicts with Parent/Teacher conferences. Tom is still waiting for updated forms. The RFP's are ready to go for the District web services. A RFP will be put out later this month for the renewal of our Cisco SMARTnet contract, which is an annual renewal. The District had eight staff members attend the annual Illinois Skyward User Group Conference in Peoria on October 25th – 26th. Everyone had a positive experience and found the conference very worthwhile. The Manteno School District was featured in several of the sessions. The Tech Plan is coming up and due at the end of February.

Consent
Agenda

Moved by Nelson, seconded by Hofmeister to approve the following consent agenda items:

- A. Minutes
 1. Regular Board meeting of October 26, 2010
 2. Executive Session of October 26, 2010
- B. Financial Reports
 1. Summary of Cash/Investment/Fund Balances
 2. M-T-D/Y-T-D Revenue/Expenditure Reports
 3. Food Service Report
 4. Payroll Extras and Imprest Fund
 5. Payroll and Accounts Payable
 6. Investment Activity Reports
 7. Activity Reports
 8. Additional Accounts Payable
- C. New Board Policy – first reading (transportation for extracurricular athletic activities) (per discussion - eliminate #4 and look into minimum liability coverage and return next month)
- D. Approve High School Cheerleading competition on Sunday, January 23, 2011
- E. Approve University of St. Francis, clinical/field experience site agreement – November 4, 2010 for five years.
- F. Employments:
 - *Sue Toepper, substitute nurse
 - *Diana Hillig – Shrontz, substitute bus driver
 - *Danuta Nagkak, substitute custodian
 - *Jason Piper, substitute custodian
 - *Authorize Superintendent to hire two paraprofessionals
 - *Authorize Superintendent to hire sub bus drivers and sub custodians
 - Regional Office of Education substitute teacher list as presented.
 - *Pending successful completion of employment paperwork
- G. FMLA
 - Jennifer Fogel, Speech Pathologist, beginning Nov 22, 2010 for approximately two weeks
 - Kevin Prendergast, Middle School PE teacher, approximately Feb. 22, 2011 for approximately four days

- Prudie Mogensen, High School Special Education teacher, Nov. 4, 2010 for a minimum of twelve weeks.
- Jacki Rutledge – High School guidance counselor, approximately Feb. 22, 2011 until April 29, 2011.
- Martha Franklin – School nurse assistant, Jan. 3, 2011 until Feb. 25, 2011.

H. Resignations

- Jessica Prentkowski – Middle School paraprofessional effective Dec. 17, 2010
- Kathy Brais – Health Assistant effective Nov. 23, 2010.

I. Approval for Kathy Meyer, Tom Steele and Deb Fortin to attend the Skyward conference in Orlando, Florida on March 16th – 18th, 2011.

Ayes: Nelson, Hofmeister, Dodge, Mallaney, Preston, Toepper and Stauffenberg – seven (7).
Nays – none (0). Motion carried.

Unit Office
Report

Supt. Russert reported on the Good News items:

- Education Foundation mini grants – 21 submitted
- Amy Martins, High School Special Education teacher and Special Olympics athletic director received a \$2,000 volunteer grant from Exxon Mobil Foundation for our Special Olympics team.
- Pennies for Polio for the Manteno Rotary Club raised \$344.42
- The Manteno Alumni Military project – 28 packets will be sent out on Friday.
- American Education Week – Thanks to the staff, parents and community.
- 2010 Tentative Tax Levy Presentation by Supt. Russert
 - Amounts listed show an increase of 5.61% over the extension of taxes in the same funds for the year 2009 exclusive of election cost and bond and interest cost. This is the first time Supt. Russert has seen a drop in the EAV – 3.87%. According to the Truth in Taxation Law since 5.61% is more than a 105% increase, a public notice and a hearing is required, but because of the Tax Cap, we will receive only the cost of the CPI (2.7%) for 2010. The max levy capped = \$10,957,421 – max Levy dollars \$13,308,252. Supt. Russert reviewed multiple scenarios regarding the establishing of the 2010 levy. Several estimations were given regarding the impact of the lower EAV for residential property owners. Residential property values are down, as well as farm and industrial. The only area that did not go down, but remained flat or a slight increase was the commercial area.
- Board retreat February 5, 2011 – 8:00 a.m. – noon
- Update on Wellness/PE Initiatives at MMS (Kristie Trumble and Cindy Quigley)
- SIP – Middle School Principal, Dave Conrad and Julie Quinn (Special Education 6th grade teacher) presented the Middle School plan.
- SIP – Elementary School Principal, Roger Schnitzler reported that his plan was 42 pages long – did not meet AP in Special Education.
- Josh Ruland spoke of the District Improvement Plan and the fact the Hispanic population was not meeting AYP in reading and math. Will be using AIMS web K-8 to increase math, reading and math components and 8th – 11th the Explore Plan (looking at piloting in January).
- Will be implementing RTI at the HS – 40 minutes a day in intervention looking at ways to increase parent involvement and communicate performance. Support for teaching staff – additional professional development.

Old Business

Approve Asbestos Abatement Moved by Preston, seconded by Hofmeister to award the asbestos abatement to Ideal Environmental Engineering (IDEAL) for asbestos abatement in the amount of \$13,785.00. Ayes: Preston, Hofmeister, Dodge, Mallaney, Nelson, Toepper and Stauffenberg – seven (7). Nays – none (0). Motion carried.

New Business

Tax Levy Resolutions Moved by Nelson, seconded by Toepper to adopt the Resolutions of Proposed Tax Levy and publish the Certificate of Compliance with the Truth in Taxation in Accordance with Chapter 35 Sections 200/18-55 through 200/18-101.65 of the Illinois statues. Ayes: Nelson, Toepper, Dodge, Hofmeister, Mallaney, Preston and Stauffenberg – seven (7). Nays – none (0). Motion carried.

Levy Hearing & December Board Mtg. Moved by Hofmeister, seconded by Nelson to set a levy hearing for December 14, 2010 at 6:25 pm. Ayes: Hofmeister, Nelson, Dodge, Mallaney, Preston, Toepper and Stauffenberg - seven (7). Nays – none (0). Motion carried.

Approve Date For Board Retreat Moved by Toepper, seconded by Dodge to approve February 5, 2011 as the Board Retreat date. Ayes: Toepper, Dodge, Hofmeister, Mallaney, Nelson, Preston and Stauffenberg - seven (7). Nays – none (0). Motion carried.

Approve Dist. Library Per Capita Grant Application Moved by Mallaney, seconded by Toepper to approve the District's Library Per Capita grant application as presented. Ayes: Mallaney, Toepper, Dodge, Hofmeister, Nelson, Preston, and Stauffenberg – seven (7). Nays – none (0). Motion carried.

Approve Improvement Plans Motion Moved by Hofmeister, seconded by Dodge to approve the District Improvement Plan and the Middle School and Elementary School Improvement Plans as presented. Ayes: Hofmeister, Dodge, Mallaney, Nelson, Preston, Toepper and Stauffenberg – seven (7). Nays – none (0). Carried.

Anticipated Future Items 1. Public Hearing for the 2010 Levy at 6:25 p.m. on December 14th, 2011
2. Adopt 2010 Levy at the regular Board meeting of December 14th, 2011

Meeting Adjourned Moved by Nelson, seconded by Toepper to adjourn the meeting. Voice vote: All ayes – seven (7). Nays – none (0). Motion carried. The meeting ended at 7:30 p.m.

*Mark Stauffenberg**

Mark Stauffenberg
Board President

*Signatures on file at the District Office

*Patrick Mallaney**

Patrick Mallaney
Board Secretary

MKS/PM/df